

2025 Enrollment/Change of Status/Waiver Form



P.O. Box 4327, Portland, OR 97208-4327, **800-878-4445**, ProvidenceHealthPlan.com

Please complete all information on this form. This information is required to process your enrollment.

EMPLOYER GROUP NAME _____ GROUP NUMBER _____ DATE OF HIRE ____/____/____ REQUESTED EFFECTIVE DATE ____/____/____

CLASS/SUBGROUP _____ New enrollment Open enrollment Waiver of coverage (see section 4) START OF ELIGIBILITY WAITING PERIOD ____/____/____

SUBSCRIBER ID NUMBER _____ Change in existing status: REASON FOR STATUS CHANGE* _____ DATE OF STATUS CHANGE EVENT ____/____/____

COBRA/STATE CONTINUATION: START DATE ____/____/____ END DATE ____/____/____

* Reasons include: rehired eligible employee, promotion, job change, marriage, divorce, death, adoption, dependent change (add or drop), address or name change, involuntary loss of other coverage, COBRA or state continuation.

PLAN DEDUCTIBLE _____ **As a Choice member, you will need to choose a medical home. A medical home selection form can be found on page 5.**

1. Employee Information

FIRST NAME _____ LAST NAME _____ MI _____ DATE OF BIRTH ____/____/____ SOCIAL SECURITY NUMBER _____

MARITAL STATUS: Married Single GENDER: Male Female Non-binary/Other ("U") PHONE _____ EMAIL _____

HOW DO YOU IDENTIFY? Transgender Male Transgender Female Non-binary Decline to answer

MAILING ADDRESS _____ CITY _____ STATE _____ ZIP _____

2a. In-Area Dependent Enrollment Information (If waiving, see question 4.)

| ADD | DROP | FIRST NAME | LAST NAME | MI | RELATION | SOCIAL SECURITY # | DATE OF BIRTH | GENDER |
|--------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------|--------------|-------------------|---------------|-----------|
| <input type="checkbox"/> | <input type="checkbox"/> | ADDRESS: _____ | | CITY: _____ | STATE: _____ | ZIP: _____ | | M / F / U |
| | | HOW DO YOU IDENTIFY?: <input type="checkbox"/> TRANSGENDER MALE <input type="checkbox"/> TRANSGENDER FEMALE <input type="checkbox"/> NON-BINARY <input type="checkbox"/> DECLINE TO ANSWER | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | ADDRESS: _____ | | CITY: _____ | STATE: _____ | ZIP: _____ | | M / F / U |
| | | HOW DO YOU IDENTIFY?: <input type="checkbox"/> TRANSGENDER MALE <input type="checkbox"/> TRANSGENDER FEMALE <input type="checkbox"/> NON-BINARY <input type="checkbox"/> DECLINE TO ANSWER | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | ADDRESS: _____ | | CITY: _____ | STATE: _____ | ZIP: _____ | | M / F / U |
| | | HOW DO YOU IDENTIFY?: <input type="checkbox"/> TRANSGENDER MALE <input type="checkbox"/> TRANSGENDER FEMALE <input type="checkbox"/> NON-BINARY <input type="checkbox"/> DECLINE TO ANSWER | | | | | | |

If you have additional family members to be enrolled, please include them on a separate sheet with this application.

2b. Out-of-Area Dependent Enrollment Information (If waiving, see question 4.)

| ADD | DROP | FIRST NAME | LAST NAME | MI | RELATION | SOCIAL SECURITY # | DATE OF BIRTH | GENDER |
|--------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------|----------|-------------------|---------------|-----------|
| <input type="checkbox"/> | <input type="checkbox"/> | ADDRESS: | | CITY: | | STATE: | ZIP: | M / F / U |
| | | HOW DO YOU IDENTIFY?: <input type="checkbox"/> TRANSGENDER MALE <input type="checkbox"/> TRANSGENDER FEMALE <input type="checkbox"/> NON-BINARY <input type="checkbox"/> DECLINE TO ANSWER | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | ADDRESS: | | CITY: | | STATE: | ZIP: | M / F / U |
| | | HOW DO YOU IDENTIFY?: <input type="checkbox"/> TRANSGENDER MALE <input type="checkbox"/> TRANSGENDER FEMALE <input type="checkbox"/> NON-BINARY <input type="checkbox"/> DECLINE TO ANSWER | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | ADDRESS: | | CITY: | | STATE: | ZIP: | M / F / U |
| | | HOW DO YOU IDENTIFY?: <input type="checkbox"/> TRANSGENDER MALE <input type="checkbox"/> TRANSGENDER FEMALE <input type="checkbox"/> NON-BINARY <input type="checkbox"/> DECLINE TO ANSWER | | | | | | |

If you have additional family members to be enrolled, please include them on a separate sheet with this application.

3. Additional and/or Creditable Coverage Information (This section is not a waiver of coverage. It is required for payment of claims.)

Do you or your family members have additional group health insurance and/or Medicare? Yes No

If YES, check the type(s) of coverage: Medical Prescription Drug Vision

NAME OF POLICYHOLDER _____

____/____/____
POLICYHOLDER'S
DATE OF BIRTH

INSURANCE CARRIER

POLICY NUMBER

____/____/____
EFFECTIVE DATE OF POLICY

CARRIER PHONE NUMBER

FULL NAME(S) OF PERSONS COVERED

Have you had prior Providence Health Plan health coverage? Yes No If YES, please list previous member ID number: _____

4. Waiver of Coverage Information (Include the names of all eligible members who will NOT be enrolling with Providence Health Plan.)

| PERSON(S) WAIVING COVERAGE | TYPE OF COVERAGE (INDIVIDUAL/EMPLOYER GROUP/MEDICARE) | HEALTH PLAN NAME | POLICY NUMBER | EMPLOYER GROUP NAME |
|----------------------------|----------------------------------------------------------|------------------|---------------|---------------------|
| | | | | |
| | | | | |

Notice: If you are declining enrollment for yourself or your dependents (including your spouse) because of other health insurance coverage, you may, in the future, be able to enroll yourself or your dependents in this plan, provided that you request enrollment within 30 days after your other coverage ends. In addition, if you have a new dependent as a result of marriage, birth, adoption or placement for adoption, you may be able to enroll yourself and your dependents, provided that you request enrollment within 30 days after marriage, birth, adoption or placement for adoption.

Communications: By signing this form, I authorize Providence Health Plan and its affiliates and vendors to communicate health plan information to me via text message and/or email, using my associated contact information provided on this form. I understand that these communications will not include marketing, advertising, or promotional material, and I may rescind this authorization at any time by submitting my request to Providence Health Plan.

I do not wish to receive e-mail or text messages from Providence Health Plan.

Accuracy of Enrollment Information: Any person who, with an intent to knowingly defraud, files this application with materially false information or conceals material information, may be subject to criminal and civil penalties and Providence Health Plan may cancel such person's membership and refuse to pay their claims.

Payroll Deduction Authorization: I authorize my employer to deduct the required contributions from my pay for the coverage requested in this enrollment form. This authorization applies to such coverage until I rescind it in writing. (Does not apply to COBRA, state continuation or waiver of coverage.)

Subscriber Acknowledgement: I acknowledge and understand that Providence Health Plan may request or disclose health information, other than psychotherapy notes, about me or my dependents (persons who are listed for benefits coverage on the enrollment form) for the purpose of: (a)

performing the health plan business operations of Providence Health Plan; (b) facilitating health care treatment; (c) issuing or facilitating payment for health care services; or (d) as required by law. The use or disclosure of psychotherapy notes by Providence Health Plan is restricted to circumstances in which the patient has provided a signed authorization.

For more information about such uses and disclosures, including uses and disclosures required by law, please refer to the Notice of Privacy Practices. A copy is available at ProvidenceHealthPlan.com or by calling customer service.

SIGNATURE

___/___/___

DATE

Race/Ethnicity Questionnaire

The following questions will help us to better serve all communities. These questions are optional.

Which of the following describes your racial or ethnic identity? Please check all that apply.

MEMBER NAME:

Asian

- Asian Indian
- Cambodian
- Chinese
- Communities of Myanmar
- Filipino/a
- Hmong
- Japanese
- Korean
- Laotian
- South Asian
- Vietnamese
- Other Asian

American Indian or Alaska Native

- American Indian
- Alaska Native

- Canadian Inuit, Metis, or First Nation
- Indigenous Mexican, Central American, or South American

Hispanic or Latino/a/x

- Hispanic or Latino/a/x Central American
- Hispanic or Latino/a/x Mexican
- Hispanic or Latino/a/x South American
- Other Hispanic or Latino/a/x

Native Hawaiian or Pacific Islander

- Guamanian or Chamorro
- Marshallese
- Native Hawaiian

GROUP NAME:

- Communities of the Micronesia Region
- Samoan
- Tongan
- Other Pacific Islander

White

- Caucasian/White (no national affiliation)
- Eastern European
- Western European
- Other White (African, Australian, New Zealand descent)
- Slavic

Black or African American

- African American
- Afro-Caribbean
- Ethiopian

- Somali
- Other African (Black)
- Afro-Latinx/Bi-racial/Other
- Other Black

Middle Eastern or North African

- Middle Eastern
- North African

Other

- Other
- Don't know
- Don't want to answer

If you checked more than one category above, is there one you think of as your primary racial or ethnic identity?

- Yes (please specify): _____
- No: I do not have just one primary racial or ethnic identity
- No: I identify as Biracial or Multiracial
- N/A: I only checked one category above.
- N/A: I don't know
- N/A: I don't want to answer

What is your preferred spoken language?

- English
- Spanish
- Chinese - Other
- Mandarin
- Cantonese
- Vietnamese
- Russian
- German
- French
- Tagalog
- Japanese
- Korean
- Arabic
- Decline/Unknown
- Other

What is your preferred written language?

- English
- Spanish
- Vietnamese
- Simplified Chinese
- Russian
- Other
- N/A: I don't know
- N/A: I don't want to answer

Providence Medical Home Selection Form

About this form

Some health plans utilize a team of healthcare professionals led by a Primary Care Provider (PCP) at a designated clinic, referred to as a medical home, to provide and arrange care.

To maximize the benefits and value of your medical home plan, please designate a medical home provider for yourself and each enrolled dependent. You may choose the same or different medical homes for you and your enrolled dependents. **In the event a medical home is not chosen, one will be chosen for you.**

Medical home selections may be made through [myProvidence.org](https://myprovidence.org)*, by calling customer service at **503-574-7500** or **800-878-4445 (TTY: 711)**, or by completing the sections below and returning this form via fax to **503-574-8208**, or by U.S. mail to:

**Providence Health Plan
P.O. Box 4327
Portland, OR 97208**

1. Employee Information

| | | | |
|------------------|--------------|-----------|--------------|
| _____ | _____ | _____ | _____ |
| FIRST NAME | MI | LAST NAME | |
| _____ | _____ | _____ | _____ |
| MEMBER ID NUMBER | GROUP NUMBER | PHONE | MEDICAL HOME |

2. Dependent Information and Medical Home Selection

Please indicate member information and a medical home selection below. Refer to the provider directory available at ProvidenceHealthPlan.com/ProviderDirectory for medical home options. If you need more space, please use a separate page.

| FIRST NAME | LAST NAME | MI | MEMBER ID # | MEDICAL HOME |
|------------|-----------|----|-------------|--------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Contact Information

For more information about your plan benefits and/or information about a specific medical home, please contact customer service at **503-574-7500** or **1-800-878-4445**, or ProvidenceHealthPlan.com/ContactUs.

*After enrollment and upon creation of a free myProvidence account.

